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## Nehad Galal Mohamed

<b>Profile summary</b>	<b>Member of Egyptian Bar Association. Lawyer before the Egyptian Appeal Court. +9 years experienced lawyer in Egypt. +7 years experience in the International contracts and Agreements. +11 years as legal consultant in Kuwait. +20 years' experience in legal &amp; administration issues Proficient in rules and regulation in Kuwait. Worked in various fields at the same time. Multicultural &amp; cross border working environment. English; advanced level. Basic IT skills</b>
<b>Personal Information</b>	<b>Nationality: Egyptian. Marital status: Married. Birth date: 23<sup>rd</sup> March 1981.</b>
<b>Education</b>	<b>Bachelor in law Al –Mansoura University, 2002 Grade: Good.</b>
<b><u>Experiences</u></b>	
<b><u>12/2018 – 6/2022</u></b>	☆ <b><u>Legal Consultant in Mashari Alosaimi Law Firm in Kuwait</u></b> Drafting and preparing Writ of Summons, and Memoranda in all cases.
<b>Responsibilities:</b>	Provide legal advices in all branches of law. Drafting various Contracts, Correspondences, Letters and Notices.
<b><u>4/2015 – 9/ 2018</u></b>	☆ <b><u>Legal Consultant in Khawla Al Hassawy Law Firm in Kuwait</u></b> Prepare Writ of Summons, and Memoranda in all kinds of cases.
<b>Responsibilities:</b>	Provide legal advices in all branches of law. Drafting various Contracts, Correspondences, Letters and Notices. translating from English into Arabic and vice versa. Attending experts' sessions in various and different cases.
<b><u>10/2011 – 1/ 2015</u></b>	☆ <b><u>Worked at Al Dabbous General Trading &amp; Contracting Company in Kuwait.</u></b>
<b>Responsibilities:</b>	Review contracts concluded with foreign partner, contractors and clients. Follow-up on the portfolios opened in banks in Europe.  Follow- up on the implementation of the agreements concluded out of Kuwait.
<b><u>6/ 2009 – 7/ 2011</u></b>	☆ <b><u>Lawyer in the International Legal Department in Maro Company- Egypt.</u></b>

<u>2004 -2009</u>	☆ Lawyer in the Legal Department in Maro Marble Company - E
<u>2002 – 2011</u>	☆ Lawyer in my own Office in Egypt, worked in many Cases (Commercial, Insurance, Companies, Administrative & Labor).
<b>Additional Experiences</b>	<p>*Drafting Commercial Contracts &amp; Agreements (Supply Contracts, Purchase Contracts, Exclusive Agency Agreement, Commission Agreement, Licenses Agreements, etc.)</p> <p>*Drafting Administrative Contracts (Contracts of Public Works and Concession Contracts, etc.).</p> <p>*Draft and solidify agreements, contracts, and other legal documents to ensure the full legal rights.</p> <p>*Review and approve all contracts.</p> <p>*Perform all procedures and obtain all kinds of visa "Schengen visa, UK visa, US visa, etc."</p> <p>* Manage all Administrative functions.</p> <p>* Handle different tasks, control outgoing and incoming correspondence, communicating with clients and suppliers, prepare minutes of meetings, etc.</p>
<b>Computer &amp; Internet Skills</b>	<p>Literacy in Microsoft Applications.</p> <p>Web literacy in search engines, registration in web data bases, upload and download files.</p> <p>( Electronic services of Ministry of Interior and Ministry of Justice)</p> <p>Excellent in typing Arabic &amp; English.</p>
<u><b>Courses</b></u>	
2009	<p><u><b>Legal English Courses On:-</b></u></p> <p>Commercial Law. Mansoura University</p> <p>International Commercial Arbitration.</p> <p>Public International Law.</p> <p>Criminal Law.</p> <p>Drafting Contracts.</p>
2009	<p><u><b>General English</b></u> Mansoura University</p> <p>Conversations(advanced)</p>
2009	<p><b>I C D L</b> UNESCO</p>
<b>Languages</b>	<p>Arabic – Mother tongue</p> <p>English - Excellent ( speaking &amp; writing )</p>
<b>Personal Skills</b>	<p>Work within team frame work.</p> <p>Hard work and perform under pressure.</p> <p>Ambitious - Self-confident - Self-reliant- Dedicated.</p>
<b>Hobbies</b>	Reading - Walking – Traveling