

Princeton Shanol Lewis

Spandana Apartment no 210, A3 Wing, santhekatte, Udupi, Karnataka, India

+91-9148212800

princetonlewis9@gmail.com

Self motivated Business Graduate seeking a full- time position in Banking and Finance Industry , where I can lend my knowledge to help organization refine scope of Augmentation. Strong willingness to exhibit my proficiency in Technical and Analytical scope in the professional environment

Work Experience

Analyst

11/2022 to Present

Northern Trust Corporation

Bangalore, India

- Reconciliation of Assets/Accounts of client held by the Corporation
- Procuring the Fund statement from Fund Administrators
- Handling Complex Reconciliation Breaks
- Managing Critical Client Accounts of Large Corporate Companies and Handling Escalation in sensitive Clients
- Preparing Reconciliation reports/Setting Control Points
- Auditing the accounts to provide Final Valuation report to client

Technical Administrator

08/2018 to 09/2019

Akash Information systems

Udupi, India

- Streamlined computer software integration Management of LAN system with i-cafe manager
- Refined data base entry and processing backups
- Supervised services of Logistics and management of inventories at the store
- Balanced register for clients using word processing programs and Excel application
- Enhanced and optimised organized supply chain management

Skills

Microsoft Office suite with Excel integrations

Database Mangement

Enterprise resource planning

Collaborative and Proactive

Team-mate and critical thinker

Decisive and performance focused

Education

Mangalore University

Bachelor's

Bachelor Of Business Administration

Mangalore, India

08/2019 to 08/2022

Trinity Industrial Training Institute

Associate

Computer operator and Programming Assistant

Udupi, India

07/2018 to 07/2019

Certifications / Licenses

E-office Certification, Manipal Institute of Computer Education

Environmental health and safety for Operational sustainability , SAP

Business Technology Platform in a Nutshell, SAP