

MOHANNAD QUDAIMAT

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LEGAL AND FINANCIAL SERVICES PROFESSIONAL

With over 15 years of expertise in legal operations, regulatory compliance, and exceptional transactions within Qatar's financial sector. Skilled in legal writing, risk management, and process optimization, with a proven ability to deliver results under pressure. Fluent in Arabic and English, seeking to contribute to Jordan's legal, financial, or administrative sectors with strong communication and problem-solving skills.

LEGAL TRANSFERS OFFICER

Qatar Central Securities Depository (QCSD)

Jan 2014 - Present

- Oversee legal documentation and compliance for securities transactions, ensuring alignment with Qatar Financial Markets Authority regulations.
- Conduct detailed reviews of complex transactions, identifying and resolving discrepancies to mitigate risks.
- Collaborate with cross-functional teams to streamline operational processes, enhancing efficiency and accuracy.
- Provide legal advisory support to stakeholders, improving compliance and decision-making processes.

LEGAL TRANSFERS OFFICER

Qatar Stock Exchange

Jul 2006 – Dec 2013

- Managed legal and regulatory aspects of stock exchange transactions, ensuring compliance with local and international standards.
- Drafted and reviewed contracts, reducing errors and ensuring legal accuracy.
- Supported high-profile financial transactions, including public share offerings, with a focus on compliance and risk management.
- Mentored junior staff on legal procedures, fostering a culture of precision and accountability.

PUBLIC SHARE OFFERING ASSISTANT

HSBC Bank, Doha, Qatar

Aug 2004 - Jul 2006

- Assisted in executing public share offerings, ensuring adherence to legal and financial regulations.
 - Coordinated with clients and teams to facilitate efficient transaction processes.
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EXPERIENCE

EDUCATION

BACHELOR OF LAW

University of Qatar | 2000 - 2004

SKILLS

- **Legal & Compliance:** Legal writing, contract review, regulatory compliance, risk management
 - **Technical:** Proficient in Microsoft Office, fast learner of legal and financial software systems
 - **Interpersonal:** Strong communication, teamwork, problem-solving, ability to work under pressure
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PROFESSIONAL DEVELOPMENT & CERTIFICATIONS

- Legal Writing Course, Ministry of Justice, Qatar (2007)
 - Modern Administrative and Criminal Investigations, Middle East Researches and Training Center, Qatar (2007)
 - Legal English Writing, Ministry of Justice, Qatar (2012)
 - Combating Money Laundering and Terrorist Financing, Qatar (Two courses)
 - English Language Course, British Council, Qatar
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REFERENCES

Available upon request.