



## Contact Info



**66005226**



**rami.sh83@hotmail.com**



**Kuwait**

**Nationality:** Jordanian

**Birth date:** 21/1/1983

**Place of Birth:** Kuwait

**Gender :** Male

**Marital Status:** Married

# Rami Alsaleh

## **Property Inventory controller (Finance-Accounts)**

**(Real Estate inventory management)**

### Experience

**8/2008 - Current**

**Murabahat Group: Property Inventory controller /sales Auditor.**

#### **Job Description and Duties:**

- Ensure orders are correct and fully completed.
- Prepare sales reports (Investment- retail).
- Prepare Commission Reports(Calculate Staff Sales Commission-investor Commission and company).
- Finalize Sales transactions in system.
- Responsible for audit and Check the Sales contracts and Collections.
- Manage sales and reservations in the system.
- Manage property inventory including projects, buildings, floors and units.
- Upload projects and products (Suppliers, Real Estate Units, prices Lists) on Activa System (CRM).
- Prepare Price list for all projects.
- Approve sales on CRM System.

**Murabahat Real Estate Solution: Inventory Accountant /Controller**

**01/2007 - 07/2008**

**Mas international co. : Accountant**

**09/2006 - 01/2007**

**Kuwait Finance & Investment KFIC :Credit Representative**

**Nissan Al Babtain Trainee Accountant**

**Education: AL-Najah National University (Palestine-Nablus) Bachelor - Degree in Accounting Finance**

**Courses: Islamic Professional Accountant (CIPA).**